



NORFOLK

Inter Departmental Memorandum

TO: City Council

THROUGH: Marcus D. Jones, City Manager

FROM: Frank M. Duke, AICP, Director of Planning

COPIES TO: City Attorney, City Clerk

SUBJECT: Week of May 23rd, Pending Land Use Actions

DATE: May 25, 2012

A handwritten signature in black ink, appearing to be "F. Duke", is written over the "THROUGH" and "FROM" lines of the memorandum.

Attached for your review is the Pending Land Use Report, identifying applications received from May 16th through May 23rd. The report reflects items that are tentatively scheduled to be heard at the June 11th Design Review meeting. In an effort to provide advance notice, this report is prepared on a weekly basis if applications are received. No action is required on this report.

If you have any questions about these items, please contact me.

Design Review

Number	Applicant	Location	Action	Ward	SW	Neighborhood
1D	City of Norfolk by Frank Duke	5585 Sabre Road	Public Project for the Installation of Signage – Norfolk Animal Shelter	4	7	Crown Point
2D	Paige Pollard	308 West Freemason Street	Private project for a West Freemason Certificate of Appropriateness	2	6	West Freemason

